

# COUPLES INFORMATION PACK

Let the fun begin! To make the lead up to your ceremony as stress free as possible, in your own time, all you have to do is follow this step-by-step process. This covers everything from the legal paperwork to the material required for the wedding ceremony itself.

## THE NITTY GRITTY

### LET'S GET THE BALL ROLLING

Firstly, congratulations and thank you. I feel so honoured to be part of your special day and promise to make it one to remember. Once we've locked in your date, I ask you to pay a Booking Fee to secure my services and we can start the process. I'll send you a resource file, full of bright ideas, readings, vows, tunes etc. A veritable goldmine.

## COMPLETE THE NOIM

### NOTICE OF INTENDED MARRIAGE FORM

Every couple is required to fill in a Notice of Intended Marriage Form (NOIM) prior to getting married. The document must be submitted to myself, the Celebrant no earlier than 18 months and **no later than 30 days** from the wedding date. Once you have the signed and witnessed the NOIM, you will need to attach copies of your ID's (Birth Certificate or Passport plus Drivers Licence).

## CATCH UP AND PLAN

### THE WEDDING CEREMONY ITSELF

With the initial paperwork out of the way. The next step is to plan the wedding ceremony. I love this bit and so will you. All you have to bring is the originals of your identification (Birth Certificate, Passport and Drivers Licence) and a fun attitude. At the meeting we will discuss everything to do with the ceremony and nominate who will be your witnesses on the day.

## WEDDING HOMEWORK

### COUPLES QUESTIONNAIRE + YOUR VOWS

I have a questionnaire that I like to get couples to fill out. It allows me to really capture your personality. Have fun with it, get a bottle of wine and give me some fantastic material to use. I promise to look after your words and weave a beautiful story that you will love. I also encourage all couple to write their own vows. Now before you get too nervous, there are no set rules for writing your vows, just write how you feel.

## REHEARSAL

### LEADING UP TO THE BIG DAY

A couple of days out from the wedding, I really encourage couples to have a rehearsal. It's actually a lot of fun. We can have it at the venue or somewhere else that you would prefer. Just let me know when you would like to do it and I'll book it in. The more notice the better so that we can work around everyone's availability.

## AFTER THE BIG DAY

### LODGING THE LEGAL PAPERWORK

In the week after the wedding, I will submit the paperwork (that was signed on the day) to the Department of Births, Deaths and Marriages. It is here that the marriage will be registered. You'll receive a commemorative marriage certificate paired with a personalised keepsake copy of your ceremony. Don't forget to share your photos with me!